

**Town of Webster
Office of Select Board
945 Battle Street
Webster, NH 03303
Final Minutes – October 12, 2015**

Staff Present: Bruce Johnson, Roger Becker, Michael Borek, Wendy Pinkham, Bob Dupuis and Leslie Palmer

Chairman Johnson opened the meeting at 4:30 PM.

The Board signed the following for Administrative Assistant Leslie Palmer:

- Selectman Becker moved to accept the 9/28/2015 Select Board minutes as amended to change the word “accusing” to “saying” in final bullet point under the Public Comments section and to also add the phrase “particularly through budget review” to the last sentence. Selectman Borek seconded the motion. All in favor, the motion was approved.
- Selectman Becker moved to accept the 9/28/2015 Select Board non-public minutes as written. Selectman Borek seconded the motion. All in favor, the motion was approved.
- Chairman Johnson moved to request that the Trustees of the Trust Funds issue a check in the amount of \$369.42 payable to Granite Roots Construction from the Town Hall Capital Reserve Fund, Account #78019345, for additional repair work related to the Town Hall Vinyl Siding Contract. Selectman Becker seconded the motion. All in favor, the motion was approved.
- Assistant Palmer reported that TDS will be providing a quote for a new phone system as well. Selectman Becker suggested contacting the Town of Canterbury for ideas as they recently upgraded their system.
- Discussion continued regarding assessing information on the Town website; Assistant Palmer will contact Avitar to have a free link to their online database added to the website.

Financial Administrator Wendy Pinkham presented the following to the Board:

- The Select Board signed the payroll and accounts payable manifests and a PO for the purchase of tarps.
- Administrator Pinkham presented the budget to date for Board review.
- Administrator Pinkham will coordinate with a Health Trust representative to come in and speak to the Board about upcoming changes to health insurance plans in 2016.
- The annual NHMA conference schedule in November was discussed.

Police Chief Bob Dupuis presented or advised the Board of the following:

- 45 calls for service in the last two weeks.
- Two 45 caliber pistols will be turned in and two new 357s will be purchased from the Pistol Permit account. Everyone in the department will now have the same pistol as well as one back up pistol.
- Winter tires for the cruisers will be ordered at the State of NH contract bid rate.

Old Business:

- Options regarding the replacement and/or repair of Clothespin Bridge were discussed. Selectman Becker will contact engineer Mike Arpino and Assistant Palmer will contact Steve Liakos from NH DOT to meet with the Board to discuss costs and options.
- The Select Board reviewed the draft No Through Trucking ordinance. A schedule of fines similar those imposed in the Road Posting ordinance will be included and the final ordinance will be approved at the next Select Board meeting.
- The Bashan Hollow Rd project was discussed. Assistant Palmer will contact Erin Darrow of Right Angle Engineering as to the status of Paul Gagnon’s request for more information.
- The revised draft warrant was reviewed, to be discussed further during budget work sessions.

There was no public comment.

At 5:40 PM, Chairman Johnson requested to go into Non-Public Session under RSA 91-A:3 IIb, to discuss “the hiring of any person as a public employee.” Roll call was taken, Chairman Johnson - yes, Selectman Becker - yes, Selectman Borek - yes.

A motion was made by Chairman Johnson to come out of Non-Public Session at 6:15 PM and Selectman Becker seconded. All in favor, the motion was approved.

A motion was made by Chairman Johnson to seal the Non-Public minutes for six months. Roll call was taken, Chairman Johnson - yes, Selectman Becker - yes, Selectman Borek - yes.

The Select Board accepted with regret the resignation of Police Chief Robert Dupuis. The Select Board will move forward immediately to find a replacement.

Budget Work Session:

- The Select Board reviewed the Police Department budget with Chief Dupuis.
- Several administrative budget line items were reviewed with Administrator Pinkham and Assistant Palmer. Department Heads will continue to be scheduled to meet with the Board throughout October and November to present their budgets.

7:35 PM, Selectman Borek made a motion to adjourn; seconded by Chairman Johnson and approved.

Respectfully Submitted, Leslie M. Palmer